## **How do I enroll in DEMPS?**

- Contact your Facility DEMPS Coordinator/Emergency Manager for assistance or facility specific procedures.
- On the Web go to https://vhapims.orau.org
- Type in your VA email excluding va.gov then click on Not a user yet
- You will receive an email from VHAPIMSAorau.org. Click on the link to confirm the email was received. Note: if you do not receive an email, check your junk email box
- In the event you may have incorrectly entered your email, go back to step one and reenter your correct email address
- Click Continue to Registration. Complete all fields: select DEMPS
- Volunteer from the Request Role dropdown box. Select your VISN and VAMC. If you are a Central Office employee, select VA Central Office/VHA Central Office.
- Complete the Supervisor contact information fields, verify your information and click
  Submit

**Note:** Supervisor approval is required for you to become a DEMPS volunteer

\*When there are intermittent access issues with VHAPIMSAorau.org site, please send an email to the following DEMPS Group <a href="https://vHADeploymentOperations@va.gov">VHADeploymentOperations@va.gov</a>

Should you have any questions about DEMPS, please contact your VA facility DEMPS Coordinator for assistance.

Inform your supervisor to anticipate an email from VHAPIMS that will require their appropriate response. Without their response, the registration process will stall and remain as pending/in-process status.