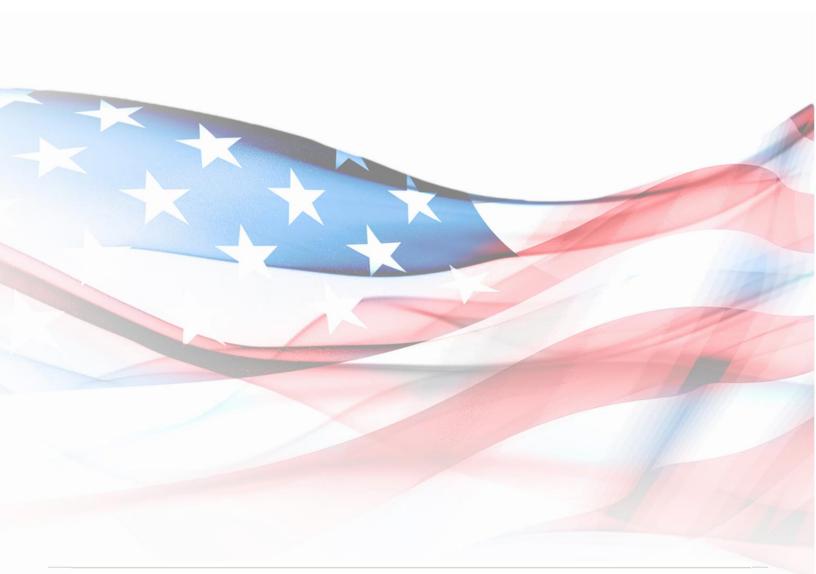


VA Military Servicemember – Deployment Lifecycle Toolkit







VA Military Servicemember – Deployment Lifecycle Toolkit

This toolkit contains checklists, templates and other helpful information to support you throughout the deployment lifecycle.

The toolkit contains:

- Employment & Readiness Checklist A checklist of job-related actions you need to complete during this phase of the deployment lifecycle
- Letter of Agreement An agreement that promotes effective communication between you and your supervisor
- **Transition Plan** A worksheet to help you organize the tasks and activities you perform
- **Pre-deployment Checklist** A checklist of job-related actions you need to complete during this phase of the deployment lifecycle.
- **Post-deployment Checklist** A checklist of job-related actions you need to complete during this phase of the deployment lifecycle
- **Reintegration Checklist** A checklist of job-related actions you need to complete during this phase of the deployment lifecycle

• Roles Matrix

A matrix that defines when the servicemember, his or her supervisor, and the Human Resources (HR) professional should be involved to ensure a standardized approach throughout the deployment lifecycle

