



Posting Title: Fire/Life Safety Liaison Officer
Location: DC-Jackson Graham Bldg-5th Fl
Reference #: 160241
Posting Open-Close: 04/20/2016 - 07/08/2016

Posting/Position Details:

All WMATA posted job openings are available through 11:59 pm the night **before** the noted Close Date. To ensure successful submission of application applicants are encouraged to apply well before this cut-off. The noted Close Date is the date on which the posting is automatically removed from the website as of 12:00am at which time submission of an application is no longer possible. (WMATA reserves the right to remove postings at any time without notice as business needs demand.)

Marketing Statement:

This position develops and implements the department's policies, procedures and programs as they relate to emergency management planning, training and exercise efforts. Incumbent's responsibilities include execution of policy and program initiatives, developing training programs, writing training curriculum and reports, conducting training courses and exercises, and writing after-action reports. Incumbent will preferably have extensive experience with HSEEP and NIMS/ICS.

Minimum Qualifications:

A Bachelor's Degree in Fire Science, Engineering, Public Health or related technical fields with at least six (6) years of experience in fire prevention, fire suppression, accident investigation, engineering design review and some supervisory experience.

Equivalent combination of education and relevant experience will be considered if candidate can effectively demonstrate progressively responsible experience in fire prevention, fire suppression, accident investigation, engineering design review and some supervisory experience.

To be non-competitively advanced to the Senior Fire Life Safety Officer, LS-11 level, the employee must have received an overall performance evaluation rating of "Meets Expectations" for the past one (1) year at the Fire Life Safety Officer LS-10 level, and/or have demonstrated the ability to perform the duties required for the Senior Fire Life Safety Officer, LS-11 level.

Medical Group:

Ability to satisfactorily complete the medical examination for this class. Must be able to perform the essential functions of this job either with or without reasonable accommodation(s).

Job Summary/Duties:

The incumbent in this class is responsible for planning, coordinating, and investigating matters relative to fire protection/prevention and rescue activities of the Authority; development, promulgation, direction, control and coordination of training activities with local fire jurisdictions in the support and protection of WMATA facilities. The employee represents the Authority on the Council of Governments (COG) Rail Safety Sub-Committee of the COG Fire Chiefs Committee. The Fire/Life Safety Liaison Officer position is comprised of two primary functional areas: liaison with internal WMATA departments/offices and liaison with external agencies. This is professional, technical and administrative fire/life safety, fire prevention/protection work.

Develop and plans procedures for fire prevention/protection/firefighting and rescue activities within the WMATA system.

Develops and coordinates fire safety training programs for the Authority. Directs and oversees the implementation and conduct of local jurisdictional training of fire fighting personnel to ensure operations are conducted in a safe manner.

Coordinates and directs the local fire jurisdictions in the conduct of fire safety inspections of WMATA properties, including operational conditions of firefighting apparatus to determine compliance with OSHA safety regulations, National Fire Prevention Codes and appropriateness according to industry standards when addressing chemical/biological incidents.

Serves as the Authority's principal liaison with jurisdictional and other fire service officials and organizations for both establishing procedures/guidelines and for coordinating technical/ engineering needs. Serves on technical committees as appropriate to ensure proper guidelines are followed and implemented to maintain the required level of fire safety and prevention.

Coordinates WMATA fire prevention/firefighting and rescue services with local fire fighting jurisdictions to ensure personnel are familiar with WMATA facilities, equipment, and emergency services.

Coordinates and directs fire, life safety activities of other departments/offices within WMATA to ensure a high level of fire prevention/protection is maintained throughout the system, in the rehabilitation of existing facilities and the in construction of new facilities. Establishes fire prevention standards in compliance with promulgated safety regulations, such as OSHA and the National Fire Protection Codes.

Develops emergency evacuation plans for all WMATA facilities. Prepares necessary regulations for the protection of property damaged by fire. Inspects new facilities for attainment of established fire and/or chemical/biological rescue guidelines.

Conducts design reviews of WMATA facilities and equipment to ensure compliance with fire safety (OSHA and NFPA Standards). Makes appropriate recommendations to enhance the safety of facilities and equipment. Participates in technical meetings/conferences involving fire resistant standards for materials used in the construction and design facilities and equipment.

Develops and/or implements fire prevention education programs for employees applicable to both work and home as well as to jurisdictional fire and rescue personnel to ensure their familiarity, safety, and understanding of WMATA facilities, systems, and equipment.

Shares, verbally and in writing, facts and observations associated with emergency events, chemical/biological knowledge or best practices with WMATA officials and staff in Rail/Bus Operations, Transit Police and jurisdictional officers.

Conducts necessary statistical and trend analysis on associated fire safety activities and incidents.

Participates in the emergency on-call rotation assignments for the office.

May act as first responder for emergency calls within the Metrorail facilities or Metrobus system.

The above duties and responsibilities are not intended to limit specific duties and responsibilities of any particular position. It is not intended to limit in any way the right of supervisors to assign, direct and control the work of employees under their supervision.

Evaluation Criteria:

Consideration will be given to applicants whose resumes demonstrate the required education and experience. Applicants should include all relevant education and work experience.

Evaluation criteria may include one or more of the following:

- Personal Interview
- Skills Assessments
- Verification of education and experience

- Criminal Background Check
- Credit history report for positions with fiduciary responsibilities
- Successful completion of a medical examination including a drug and alcohol screening
- Review of a current Motor Vehicle Report

Closing:

Washington Metropolitan Area Transit Authority, a Federal contractor, is an Equal Opportunity / Affirmative Action employer. All qualified applicants receive consideration for employment without regard to race, color, creed, religion, national origin, sex, gender, gender identity, age, sexual orientation, genetic information, physical or mental disability, or status as a protected veteran, or any other status protected by applicable federal law, except where a bona fide occupational qualification exists. Our hiring process is designed to be accessible and free from discrimination.

This posting is an announcement of a vacant position under recruitment. It is not intended to replace the official job description. Job Descriptions are available upon confirmation of an interview.