



## TIPS FOR MILITARY SPOUSES



VA



U.S. Department  
of Veterans Affairs

The Federal government has established an appointing authority for military spouses. **While spouses will not receive Veteran's Preference**, they are eligible to be considered for Federal employment. Here's what you need to know.

As a spouse, you could be **eligible** for employment if you are:

- **Relocating** with your spouse under Permanent Change of Station (PCS) orders; **or**
- A spouse of a **service member who is 100% disabled** due to a service-connected disability and **unable to work; or**
- A spouse of a service member killed while on active duty

#### ARE THERE ANY TIME LIMITS ON MY ELIGIBILITY?

- For those relocating, **you are eligible for two (2) years** from the date on your spouse's PCS orders
- You're **permanently eligible** from the date on your spouse's documentation indicating their **disability or death.**
- **You are no longer eligible if you remarry**

To learn more about military spousal preference, go to <https://www.USAJOBS.gov/Help/working-in-government/unique-hiring-paths/military-spouses>.

#### WHERE CAN I APPLY FOR FEDERAL POSITIONS AS A MILITARY SPOUSE OF AN ACTIVE DUTY SERVICE MEMBER?

As a military spouse of an active duty service member, you can apply for Federal positions on USAJOBS.gov and the VAforVets@va.gov website. When searching

USAJOBS.gov website, select **Military Spouses** as a filter.

#### WHAT DOCUMENTS DO I NEED TO PROVIDE TO APPLY FOR POSITIONS ON USAJOBS?

As a spouse, you will need to submit a copy of your service members' documents.

- **PCS Orders** (active duty service members' full name, duty location, dates and length of time for PCS)
- **DD-214**, Certificate of Release or Discharge from Active Duty
- **DD-1300**, Report of Casualty (for military spouses of 100% disabled separated or retired veterans and widows or widowers, who are not remarried, of military service members who were killed on active duty)
- Documentation verifying marriage, i.e. marriage certificate

**The VA for Vets website is a great website filled with resources for active duty members, transitioning military personnel as well as military spouses. For additional information on Federal employment as a military spouse, contact the Veteran Employment Services Office @ [vesovets@va.gov](mailto:vesovets@va.gov), visit the VA for Vets website @ [www.vaforvets@va.gov](http://www.vaforvets@va.gov).** For additional information on Federal employment as a military spouse, go to <https://www.military.com/spouse/career-advancement/military-spouse-jobs/federal-employment-what-you-need-to-know.html>.



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