



Human Resources Manager – Arlington, VA

Seeking a US Military Veteran, National Guardsman, Reservist, and/or Military Spouse to apply for a **Human Resources Manager** position with a world-class hotel. The Human Resources Manager is responsible for overseeing the human resource function for the property. Provides a wide variety of HR generalist services.

Compensation/Recruitment & Retention

- Maintains relationship with area hotels and conducts regular wage surveys.
- Works with Payroll department to ensure timely processing of team member increases.
- Monitors and administers compensation/benefits for both hourly and salaried team members.
- Manages the recruitment and retention process for both hourly and salaried team members.
- Ensures fair hiring practices including consistent completion of all new-hire paperwork.
- Implements and maintains recognition programs that reward and motivate team members.

Team Member Relations & Training

- Provides leadership support in maintaining union free status.
- Responsible for ensuring fair and consistent application of federal, state and local laws.
- Ensuring effective team member relations and serving as a resource for performance management.
- Analyzes quality issues, identifies training needs and ensures implementation to improve results.
- Assists in the administration and delivery of all training and development programs.

Ability to lift, push, and pull up to 20 pounds on an occasional basis.

Requirements:

- US Veteran, National Guardsman, Reservist, or Military Spouse
- Bachelor's Degree in Human Resources or related field or equivalent experience required.
- 3+ years of Human Resource experience required.
- Strong preference for experience in a hospitality or service industry.
- Must have strong organizational & communication skills, and a professional presence.
- Must have a solid business focus in addition to effective interpersonal skills.

TO APPLY: Email your resume to VetJobs@eseal.org
Visit our Job Board at VSNusa.org

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The company is an equal opportunity employer and will consider all applications without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, age, veteran status, disability, or any other characteristic protected by law.