Human Resources Manager – Arlington, VA

Seeking a US Military Veteran, National Guardsman, Reservist, and/or Military Spouse to apply for a Human Resources Manager position with a world-class hotel. The Human Resources Manager is responsible for overseeing the human resource function for the property. Provides a wide variety of HR generalist services.

Compensation/Recruitment & Retention
- Maintains relationship with area hotels and conducts regular wage surveys.
- Works with Payroll department to ensure timely processing of team member increases.
- Monitors and administers compensation/benefits for both hourly and salaried team members.
- Manages the recruitment and retention process for both hourly and salaried team members.
- Ensures fair hiring practices including consistent completion of all new-hire paperwork.
- Implements and maintains recognition programs that reward and motivate team members.

Team Member Relations & Training
- Provides leadership support in maintaining union free status.
- Responsible for ensuring fair and consistent application of federal, state and local laws.
- Ensuring effective team member relations and serving as a resource for performance management.
- Analyzes quality issues, identifies training needs and ensures implementation to improve results.
- Assists in the administration and delivery of all training and development programs.

Ability to lift, push, and pull up to 20 pounds on an occasional basis.

Requirements:
- US Veteran, National Guardsman, Reservist, or Military Spouse
- Bachelor’s Degree in Human Resources or related field or equivalent experience required.
- 3+ years of Human Resource experience required.
- Strong preference for experience in a hospitality or service industry.
- Must have strong organizational & communication skills, and a professional presence.
- Must have a solid business focus in addition to effective interpersonal skills.

TO APPLY: Email your resume to VetJobs@eseal.org
Visit our Job Board at VSNusa.org